

Navertica

Recruitment & Staffing

A flexible solution for managing recruitment and staffing processes

Navertica Recruitment & Staffing is a custom-tailored solution built by industry-leading experts. Based on the Microsoft Dynamics 365 platform, it represents a robust, up-to-date system for managing your recruitment and/or staffing processes.

Does your company experience these pains?

Are your employees

- ➔ doing tedious, repetitive work creating duplicates or errors?
- ➔ battling with isolated islands of data? (client, candidate, employee data in multiple places and in various forms?)
- ➔ not staying in touch while on-the-go?
- ➔ having difficulty tracking conversation history to use as reference?
- ➔ treating every customer/candidate the same?

Is management

- ➔ unaware of day-to-day details?
- ➔ required to hold meetings to know employee's activities?
- ➔ unsure why a candidate or order was won or lost?

If you are looking for a system that allows you to comfortably work with your candidates, orders, selection processes and co-ordinate with your colleagues, the search is over. **Navertica Recruitment & Staffing** covers it all.



Solution Benefits

- Complete employment process coverage
- Built on a continuously growing Microsoft platform
- Scalable, modular, robust

Solutions Description

- Built on Microsoft Dynamics 365
- World-leading platform on the CRM systems market
- User-friendly
- Consistent with other Microsoft technologies
- Customization = Simple modification
- Deployment: On-Premise or On-line (Microsoft cloud)

How can You get started on Digital transformation?

Ensure maximum efficiency and optimal user performance for your HR Staff - create data once, handle the paperless process - **Get closer to Digital transformation.**

NAVERTICA solution will help you drive down costs and increase the value of your company with continuous innovations built into the compelling core functionality that Microsoft Dynamics 365 provides.

Recruitment: Candidate card

360° candidate view – general view on Candidate, details, skills, experiences, requirements and other aspects of each Candidate.

Recruitment: Dashboard

Universal dashboard system allows you to view the right kind of information in the form that you want. It is also possible to integrate Microsoft Power BI dashboards directly into the applications user interface.

Staffing: Active orders

The screenshot displays the 'Active Orders' section in the NVR Recruitment system. The main card is for 'Airports Company of South Africa Ltd.' with the following details:

- Order ID: O-000023
- Job Entry Date: 01.08.2018
- Arrival Date: 29.07.2018
- Looking For (Amount): 10 000

The card is divided into several sections:

- General:** Employment Classification (Permanent), Order Type (Standard), Position Title (Press secretary), Customer (Airports Company of South Africa Ltd.), Client Position (---), Position Category (1), Looking For (Amount) (10 000), M/F Ratio (1/1), Arrival Date (29.07.2018), Job Entry Date (01.08.2018), Work Contract Start (01.08.2018), Work Contract End (31.07.2019), and Description (---).
- CANDIDATES:** A table with columns for Candidate, First Name, Employment, Status Reason, Mobile Phone, Owner, Arrival Date, Job Entry Date, Position Title, and Custom. One candidate is listed: Jackson Andrew, Temporary, 31-Consultant..., +27 21 851 42..., vit matysk, 29.07.2018, 01.08.2018, Press secretary, Airpor.
- WORK CONTRACTS:** A table with columns for ID, Status, Client Position, Work, Val., Val., Candid., Ca., Employer, AT, and Cre. One contract is listed: 5453788, 1 - Draft, Project Manager, Work con..., 01.08..., 31.07..., Jackson Andrew, Airports Company of South Africa Ltd., Yes, ---.

Overview of an Order card that allows the users to define new open positions, its requirements and details and see associated short-listed candidates and work contracts produced from the specific Order / open position.

Staffing: Selection Candidate

The screenshot displays the 'Selection Candidate' section in the NVR Recruitment system. The main card is for 'Bush Sr. George - Blitz Logistics Ltd.' with the following details:

- Job Entry Date: 16.02.2018
- Status Reason: 50-Confirmed
- Employment Classification: Temporary
- Owner: vit matysk

The card is divided into several sections:

- Selection Process Flow:** A diagram showing the progress through stages: Qualification, First Round, Closer selection, Secured, and Confirmed (3 Mo).
- General:** Interview Date (22.02.2019), Interview Time (15:00).
- EVALUATIONS:** A table with columns for Status Reason, Description, Owner, and Created On. Two evaluations are listed:

Status Reason	Description	Owner	Created On
Recruitment	Hes ok chap, very nice to work with	vit matysk	05.11.2018 9:38
Recruitment	Another evaluation, went quite well, hes a nice guy	vit matysk	05.11.2018 9:38
- ACTIVITIES:** A table with columns for Subject, Regarding, Activity, Activity, Owner, Priority, Start Date, Due Date, Primary, Date, and Date. No data is available.
- SMS MESSAGES:** A table with columns for Created, Candidate, Contact, Phone, Status Reason, Direction, Date, and Text. No data is available.
- CANDIDATE QUICK VIEW:** A sidebar showing candidate details:
 - Recruitment Evaluation: Completed
 - Candidate: Bush Sr.
 - Order: Blitz Logistics
 - Accommodation Pick: Yes
 - Accommodation Region: Yes
 - Clothing Size: 45
 - Shoe Size: 9
 - Overalls Size: M
 - Type: Set Active
 - First Name (Target Candidate): Ronald
 - Friend of: Nixon, Richard

Detail of the Selection Candidate allows the user to see the specific progress made by the selected Candidate – each open position where the Candidate applies creates a new Selection process.

What does the solution based on Microsoft Dynamics 365 offer?

Universal Microsoft Platform – the award-winning Microsoft Dynamics 365 platform ensures compatibility with Microsoft Exchange, Office 365, Power BI and other parts of Microsoft’s technology stack.

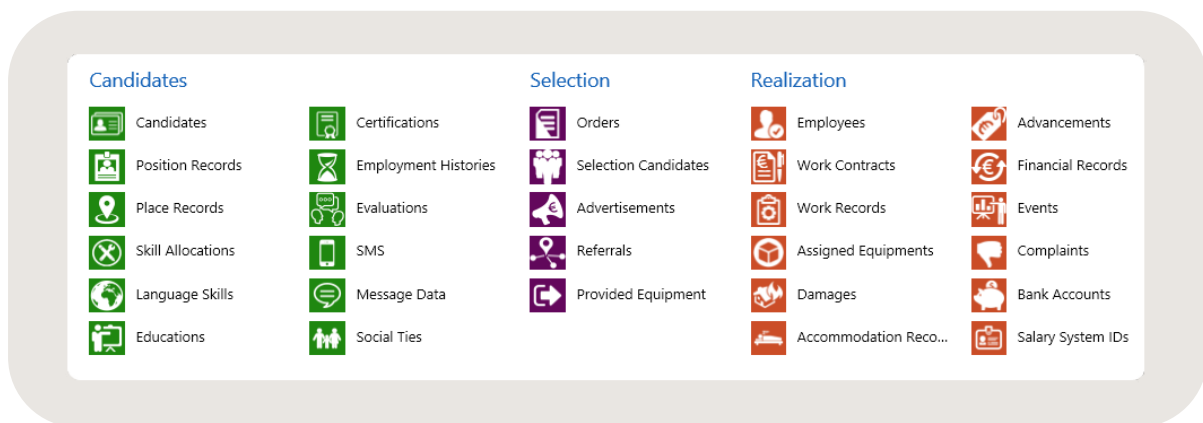
Scalable, Extensible, Customizable – modular approach to encompass new or other specialized components.

Unchained Mobility – supports Android and iOS.

Communication Possibilities – digital telephony support, pop-ups on incoming calls with information about the caller and SMS messaging system for communication with candidates linked to an order or other records.

What’s inside Navertica Recruitment & Staffing?

The image below shows the solution menu: the list of entities in the solution. For more details or examples of the process, ask a NAVERTICA consultant for a presentation.



Navertica Recruitment & Staffing Functionalities

Recruitment Process	Staffing Process
360° candidate view: skills, desires, experience and communication.	Manage employees, contracts, work agendas and work records.
Transform text CVs into structured, searchable data.	Calculate advancements, bonuses and damages.
Easily cross-find candidates.	Oversee employee accommodation.
Manage client orders, the selection process and convert candidates into employees.	Handle protective equipment, inventory and related warehouse mechanics.

NAVERTICA a.s.

Since 1990, we have been a provider of enterprise solutions based on Microsoft Dynamics 365, Dynamics NAV/AX and Microsoft SharePoint. Our goal is not only to deliver the systems but primarily improvement of customer's profitability to get a better bottom line by using the provided solutions. We design, implement and support horizontal solutions for manufacturing, trading, project and service companies. We have completed complex deliveries in many European countries, South Africa and USA.

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